

2015 ANNUAL PROCUREMENT PLAN

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Admin. Serv. Services
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Division / Particulars	Procurement Method	Amount	FIRST SEMESTER		SECOND SEMESTER	
			First Quarter (Jan.-Mar.)	Second Quarter (Apr.-June)	Third Quarter (July-Sept.)	Fourth Quarter (Oct.-Dec.)
Board of Directors (BOD):						
Cofeemaker	SVP	5,000.00	5,000.00			
Conference Table and Chairs, Executive Table and chair and built-in cabinets	SVP	95,000.00	95,000.00			
sub-total- BOD		100,000.00	100,000.00			
Office of the General Manager (OGM):						
Office Supplies (Approved per Bd.Res.#14-01-10)	Shopping	30,000.00	7,500.00	7,500.00	7,500.00	7,500.00
IT Equipment & Software						
1 Computer Unit	Shopping	25,000.00	25,000.00			
Anti Virus Software	Shopping	10,000.00	10,000.00			
Communication Equipment	SVP	25,000.00		25,000.00		
Motor Vehicle	Public Bidding	1,050,000.00	1,050,000.00			
sub-total - OGM		1,140,000.00	1,092,500.00	32,500.00	7,500.00	7,500.00
Administrative and General Services (AGS):						
Office Supplies	Shopping	40,000.00	10,000.00	10,000.00		
Security Services	Public Bidding	1,600,000.00	1,600,000.00			
Office Building						
Document Storage Room	SVP	108,215.00	108,215.00			
Cashier's Room	SVP	97,215.00	97,215.00			
Furniture & Fixture						
2 HP Aircon	SVP	38,000.00	38,000.00			
IT Equipment						
2 pcs UPS	Shopping	10,000.00	10,000.00			
1 Unit Printer	Shopping	8,500.00	8,500.00			
Anti-Virus	SVP	5,000.00	5,000.00			
Communication Equipment	SVP	6,000.00	6,000.00			
Other Bonuses & Allowances	SVP	120,000.00		120,000.00		
sub-total - AGS		2,032,930.00	1,821,430.00	71,500.00	130,000.00	10,000.00

BAC SECRETARIA
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PRODUCTION & WATER QUALITY DIVISION
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Division/Particulars	Acquisition Method	Amount	Quarter			
			First Quarter (Jan.-Mar.)	Second Quarter (Apr.-June)	Third Quarter (July-Sept.)	Fourth Quarter (Oct.-Dec.)
Finance and Commercial Division (FCD):						
2 Units Stand Fan	SVP	4,000.00	4,000.00			
1 Unit Counterfeit Money Detector	SVP	10,000.00	10,000.00			
3 Units Printer (Finance & Budget)	SVP	16,500.00	16,500.00			
2 Units Dot Matrix Printer	SVP	30,000.00	30,000.00			
Plumbing Tools	SVP	5,000.00	5,000.00			
Office Supplies Expense						
Thermal Paper	Shopping	50,000.00	25,000.00	25,000.00		
Office Supplies	Shopping	100,000.00	25,000.00	25,000.00		25,000.00
Accountable Forms						
24 Boxes Water Bill Receipt	Shopping	100,000.00	100,000.00			
100 Stubs Official Receipt	Shopping	10,000.00	10,000.00			
Repairs & Maintenance - IWSS (Meters)						
1,200 pcs. Water Meter Protector	SVP	100,000.00	100,000.00			
sub-total - FCD		425,500.00	325,500.00	25,000.00	50,000.00	25,000.00
Engineering and Construction Division (ECD):						
Office Supplies	Shopping	40,000.00	10,000.00	10,000.00		10,000.00
RM Transmission & Distribution Lines						
1. Restoration Materials						
Ready Mix Asphalt	SVP	50,000.00	50,000.00			
2. Repair Materials						
Gate Valves, Sleeve Type Coupling, Adaptors, etc.	SVP	175,000.00	175,000.00			
RM of Service Lines						
1. Restoration Materials						
Ready Mix Asphalt	SVP	40,000.00	40,000.00			
2. Repair Materials						
Saddle Clamps, Corp. Stop Cock w/ Adaptor, etc.	SVP	10,000.00	10,000.00			
3. New Water Service Connection Materials						
Saddle Clamps, Corp. Stop Cock w/ Adaptor,	SVP	125,000.00	125,000.00			
Brass Adaptor, G.I. Nipple, Teflon Tape	SVP					
RM of Water Meters						
1. Materials for the RM of Water Meters						
Cleaner, Discaler, Sealing Leads, Magnetic Wire,	Shopping	50,000.00	50,000.00			
Paints, Paint Brush, Steel Brush, Thinner						
Rubber Gloves						

Division/Particulars	Acquisition Method	Amount	Fiscal Year			
			First Quarter (Jan.-Mar.)	Second Quarter (Apr.-June)	Third Quarter (July-Sept.)	Fourth Quarter (Oct.-Dec.)
Production and Water Quality Division (PWQD):						
Office Supplies	Shopping	30,000.00	7,500.00	7,500.00	7,500.00	7,500.00
Granular Chlorine 70%	Shopping	313,500.00	154,000.00	159,500.00		
Filters for Generator Sets	SVP	15,000.00				
Rehabilitation of Budiao Water Sources Facilities	Public Bidding	537,000.00				
Renovation & Modification of Budiao Power House	SVP	99,000.00				
Lighting Fixtures	SVP	6,000.00				
Chlorine Residual Reagent	SVP	25,000.00				
Gate Valves	Shopping	202,487.00				
Flow Meters	Shopping	131,000.00		131,000.00		
Office Equipment	Shopping/SVP	4,000.00				
IT Equipment & Software	Shopping/SVP	25,000.00				
Machineries						
1. Two sets Submersible Pump & Motor	Shopping	317,000.00		317,000.00		
2. One Unit Booster Pump	Shopping	25,000.00		25,000.00		
Two Units Chlorinator	Shopping	74,000.00			74,000.00	
Motor Vehicle	Public Bidding	1,620,000.00	1,620,000.00			
Other PPE Tools	SVP	10,000.00		10,000.00		
Other PPE Tools						
sub-total - PWQD		3,433,987.00	2,694,987.00	490,500.00	241,000.00	7,500.00
Total Per Quarter			27,415,772.32	28,202,195.51	438,500.00	60,000.00
Total Per Semester			55,617,967.83		498,500.00	
Sub-total		56,116,467.83				

Division/Particulars	Acurement Method	Amount	First Quarter (Jan.-Mar.)				Second Quarter (Apr.-June)				Third Quarter (July-Sept.)				Fourth Quarter (Oct.-Dec.)				
Cont (ECD)																			
2. Meter Replacement Materials G.I. Nipples, Elbow, Teflon Tape, Ball Valve w/ Lockwing, etc.	SVP	100,000.00								100,000.00									
3. 500 sets 1/2" Brass Water Meter Stainless or Copper Encapsulated	Public Bidding	675,000.00																	
4. Metering Materials for NWSC RM of Fire Hydrants	SVP	125,000.00																	
1. Materials for repainting, Repair of barricades, Pads, and Cover	Shopping	50,000.00								50,000.00									
Office Equipments 1 Unit Stand Fan	SVP	1,500.00																	
Motor Vehicle 1 Unit Brand-new Pick-up Truck	Public Bidding	1,620,000.00																	
Other Property Plant & Equipment 8 pcs. 10" Pipe Wrench	SVP	75,000.00																	
8 pcs. 12" Pipe Wrench																			
8 pcs. Shovel																			
8 pcs. Digging Bar																			
1 set Combination Wrench																			
1 set Welding Machine																			
Rehabilitation Projects																			
1. DBP Loan																			
Materials	Public Bidding	10,775,613.25																	
Labor	Public Bidding	7,864,242.07																	
2. LWUA Loan																			
Materials	Public Bidding	9,326,006.09																	
Labor	Public Bidding	7,754,525.30																	
3. DBM Grant																			
Materials	Public Bidding	5,420,314.70																	
Labor	Public Bidding	4,706,849.42																	
sub-total - ECD		48,984,050.83	21,381,355.32							27,582,695.51	10,000.00								10,000.00

The following are included in the APP the procurement of which will be made "as the need arises":

Division/Particulars	Procurement Method	Amount
Balance forwarded		56,116,467.83
<u>Board of Directors (BOD):</u>		
Repairs & Maintenance - IT Equipment	SVP	3,000.00
Sub-total - BOD		3,000.00
<u>Office of the General Manager (OGM):</u>		
Postage and Deliveries	SVP	10,000.00
Printing and Binding Expense	SVP	30,000.00
Repairs & Maintenance - IT Equipment	SVP	3,000.00
Other Maintenance and Operating Expense	SVP/Shopping	20,000.00
Sub-total - OGM		63,000.00
<u>Administrative and General Services (AGS):</u>		
Repairs & Maintenance - Office Building	SVP	50,000.00
Repairs & Maintenance - Office Equipment	SVP	52,000.00
Repairs & Maintenance - Furnitures & Fixtures	SVP	10,000.00
Repairs & Maintenance - IT Equipment	SVP	3,000.00
Repairs & Maintenance - Machinery	SVP	15,000.00
Repairs & Maintenance - Communication Equipment	SVP	15,000.00
Repairs & Maintenance - Motor Vehicle	SVP	186,960.00
Sub-total - AGS		331,960.00
<u>Finance and Commercial Division (FCD):</u>		
1 Unit Aircon	SVP	38,000.00
2 Units Computer Set	SVP	80,000.00
Modification on Billing Software	Direct contracting	150,000.00
1 Unit Printer	SVP	5,500.00
1 Unit UPS	SVP	3,000.00
Anti-virus software	Shopping	75,000.00
1 unit Dot Matrix Printer (LQ2190)	Shopping	45,000.00
1 Unit Cellphone	Shopping	5,000.00
Repairs & Maintenance - IWSS	SVP	5,000.00
Repairs & Maintenance - IT Equipment	SVP	20,000.00
Repairs & Maintenance - Motor Vehicle	SVP	10,000.00
Other Maintenance and Operating Expense	SVP	5,000.00
Sub-total - FCD		441,500.00

Division/Particulars	Procurement Method	Amount			
<u>Engineering and Construction Division (ECD):</u>					
Repairs & Maintenance - IWSS- Trans. & Dist. Lines Cement, Sand, Gravel, etc	SVP	25,000.00			
Repairs & Maintenance - Service Lines Cement, Sand, Gravel, etc	SVP	20,000.00			
Repairs & Maintenance - Machinery Test pump, concrete cutter, jackhammer, compressor, electric drill, etc.	SVP	25,000.00			
Sub-total - ECD		70,000.00			
<u>Production and Water Quality Division (PWQD):</u>					
Printing and Binding	Shopping/SVP	5,000.00			
Repairs & Maintenance - Pump Houses	Shopping/SVP	30,000.00			
Repairs & Maintenance - Channels, Reservoir, Tanks	SVP	10,000.00			
Repairs & Maintenance - Perimeter Fence	Shopping/SVP	10,000.00			
Repairs & Maintenance - IT Equipment	Shopping/SVP	3,000.00			
Repairs & Maintenance - Machineries	Shopping/SVP	100,000.00			
Repairs & Maintenance - Motor Vehicles	Shopping/SVP	10,000.00			
Repairs & Maintenance - Other Transportation Eqpt.	Shopping/SVP	2,000.00			
Materials for Reforestation Upland	Shopping/SVP	500.00			
Other Maintenance and Operating Expense	Shopping/SVP	5,000.00			
Sub-total - PWQD		175,500.00			
Total of "as the need arises" items		1,084,960.00			
TOTAL FOR THE YEAR		57,201,427.83			

Prepared by:


PROF. ATTY. M. MILLENA
 BAC Secretariat

Recommending Approval:


MINERVA N. BALDE
 BAC Chairman

Approved:

Bd. Res. No. 14-12-112a dtd. 11.26.14
THE BOARD OF DIRECTORS